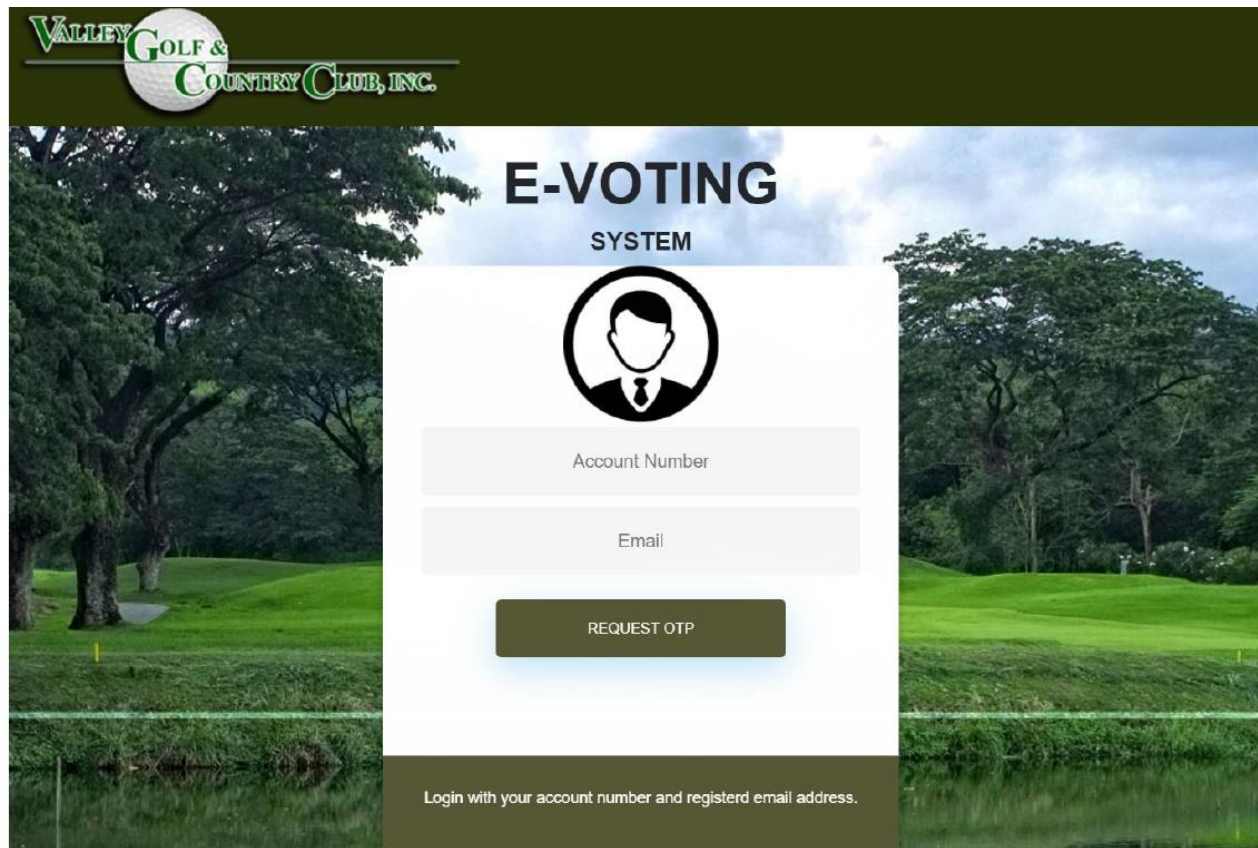
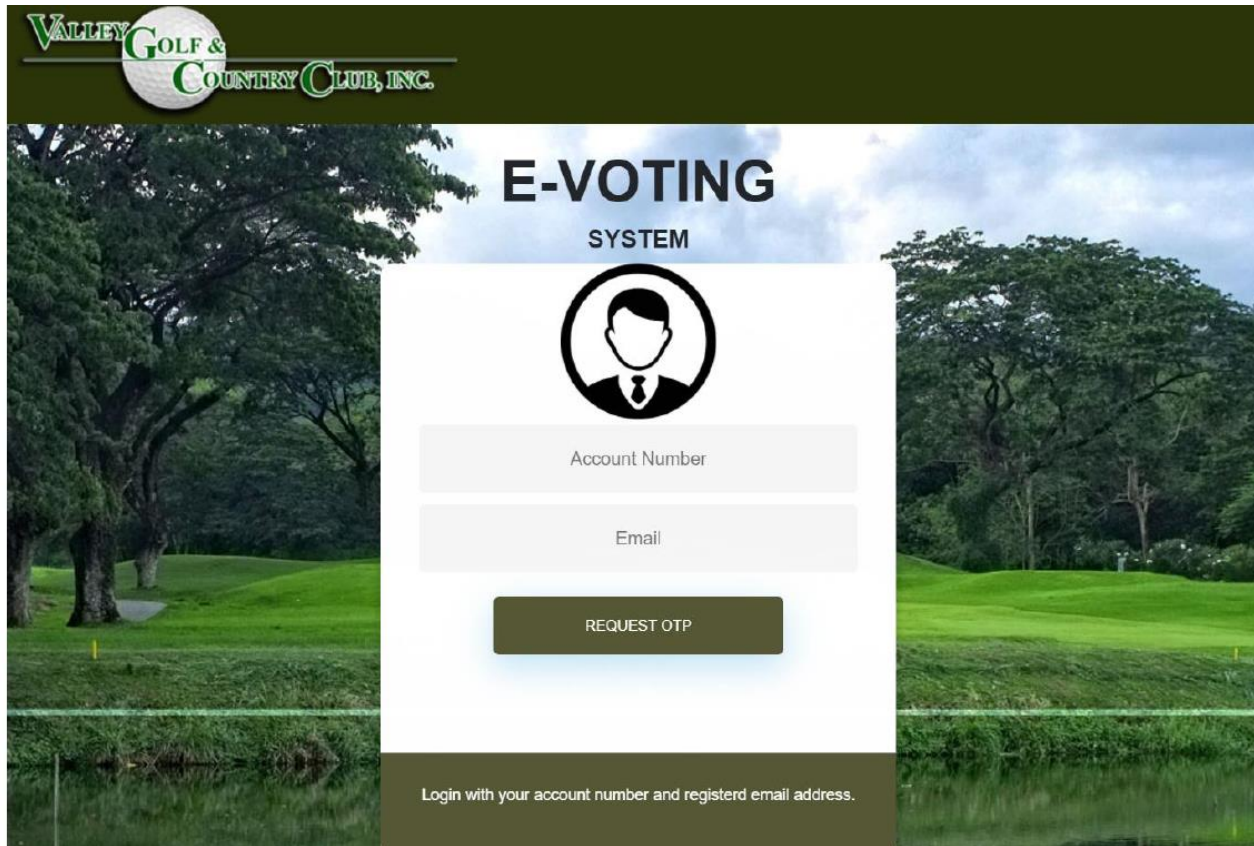


# How to access our 2020 Stockholders website

From any browser, like google, safari, edge, internet explorer, chrome. **Please type [valleygolf2020.com](http://valleygolf2020.com)**, a screen similar to figure below will appear




# How to access our 2020 Stockholders website



VALLEY GOLF & COUNTRY CLUB, INC.

## E-VOTING SYSTEM



Account Number

Email

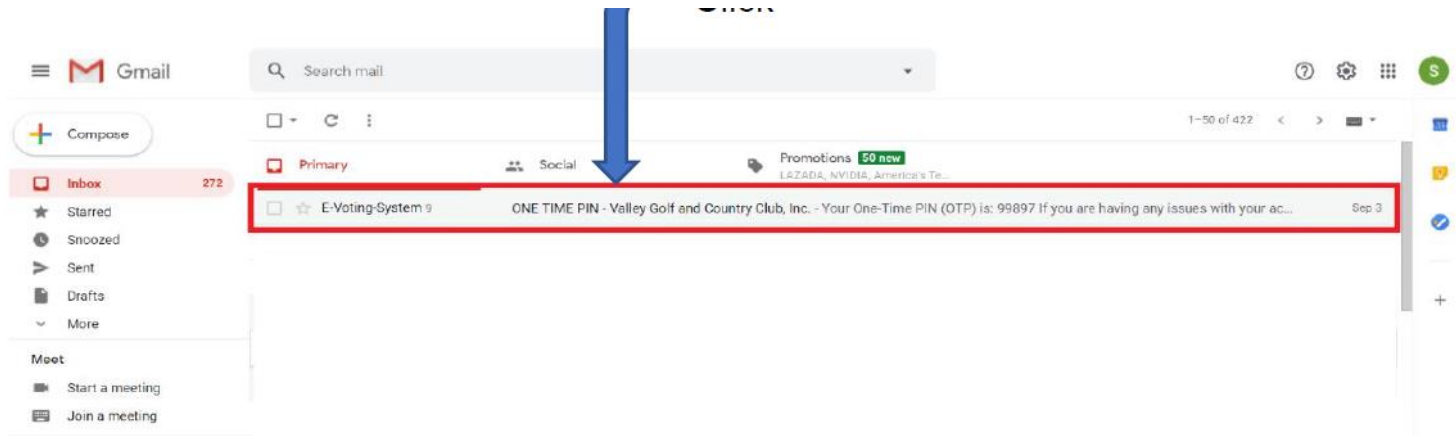
REQUEST OTP

Login with your account number and registered email address.

*Please type your account number and your registered email address.  
Click Request OTP*

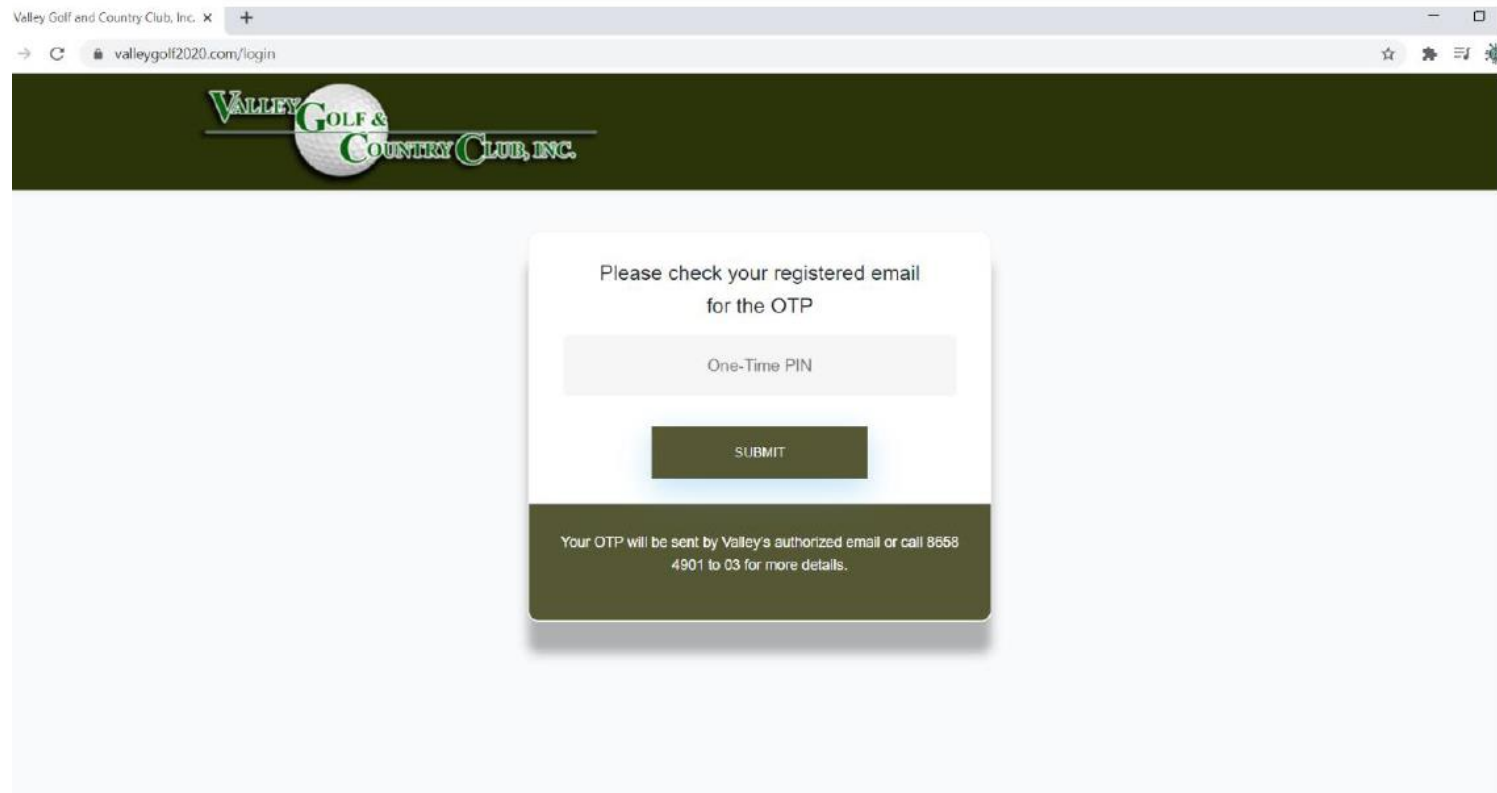
# How to access our 2020 Stockholders website

Kindly check your email. Click message from E Voting System to get your one time pin.



# How to access our 2020 Stockholders website









*Please type your account number and your registered email address.  
Click Request OTP*



# How to download proxy

*Click DOWNLOAD PROXY FORM*

Hi, [REDACTED]  
ACCT NO - 1004

 NOTICE OF STOCKHOLDERS' MEETING	 SUMMARY OF BOARD RESOLUTIONS	 RULES AND PROCEDURE
 LIST OF CANDIDATES	 CALENDAR OF ACTIVITIES	 <b>DOWNLOAD PROXY FORM</b>
 UPLOAD PROXY FORM	 CASTING OF VOTE	

# How to download proxy

*A small screen will appear, click download.*

The screenshot displays a web application interface for an Annual Stockholder's Meeting. A modal dialog box titled "Download Proxy" is centered on the screen, containing two rows of download links. The first row has a blue document icon, the number "-1", and a red "Download" button. The second row has a blue document icon, the number "-2", and a green "Download" button. A red "Close" button is located at the bottom right of the dialog. The background interface includes a top navigation bar with a "LOGOUT" link, a user greeting "Hi, [redacted]", and "ACCT NO - 1004". The main content area features a "Calendar of Activities" section with a table header for "KEY DATES" and "DESCRIPTION", and a message "-- NO ANNOUNCEMENT POSTED --". Below this is a grid of buttons for "MEETING", "SUMMARY OF BOARD RESOLUTIONS", "RULES AND PROCEDURE", "LIST OF CANDIDATES", "CALENDAR OF ACTIVITIES", "DOWNLOAD PROXY FORM", "UPLOAD PROXY FORM", and "CASTING OF VOTE".

KEY DATES	DESCRIPTION
-- NO ANNOUNCEMENT POSTED --	

MEETING	SUMMARY OF BOARD RESOLUTIONS	RULES AND PROCEDURE
LIST OF CANDIDATES	CALENDAR OF ACTIVITIES	DOWNLOAD PROXY FORM
UPLOAD PROXY FORM	CASTING OF VOTE	

# How to download proxy

*A small screen will appear, click download.*

*A downloaded file will display at bottom of your screen or right click at the start button, click File Explorer then click Downloads.*




The screenshot displays a web application interface with a 'Download Proxy' dialog box in the foreground. The dialog box contains a table with two rows of files for download:

File Name	Download Button
-1	Download
-2	Download

The background interface includes a top navigation bar with a 'LOGOUT' button. The main content area features a grid of menu items: 'MEETING', 'SUMMARY OF BOARD RESOLUTIONS', 'RULES AND PROCEDURE', 'LIST OF CANDIDATES', 'CALENDAR OF ACTIVITIES', 'DOWNLOAD PROXY FORM', 'UPLOAD PROXY FORM', and 'CASTING OF VOTE'. A 'Calendar of Activities' section is visible on the left, showing a table with columns 'KEY DATES' and 'DESCRIPTION', and a message '-- NO ANNOUNCEMENT POSTED --'. The user's name 'Hi, [redacted]' and 'ACCT NO - 1004' are displayed in the top right corner.

# How to SEND your downloaded proxy

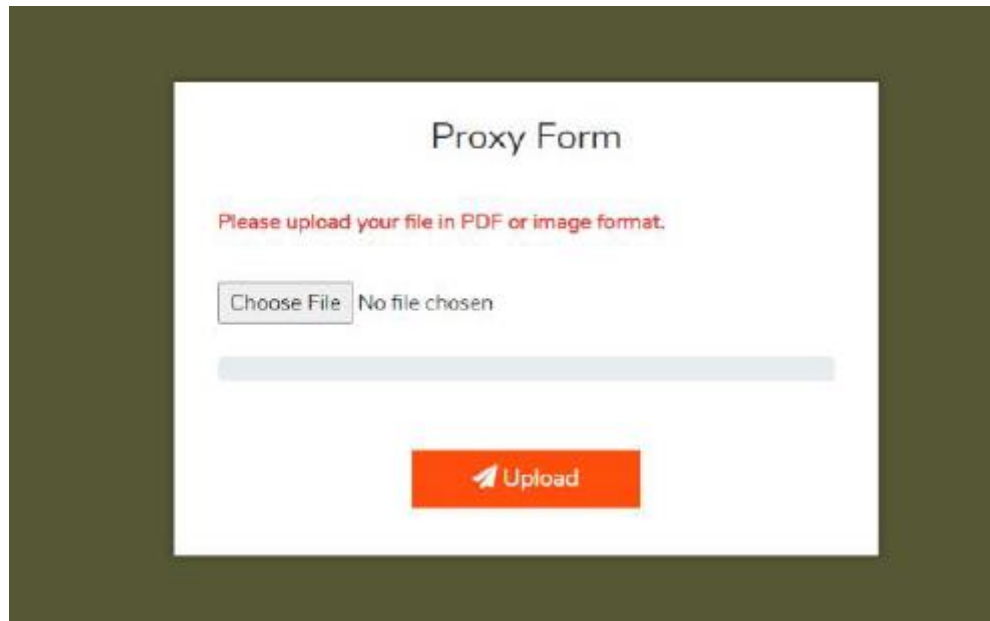
*Please click upload.*

 NOTICE OF STOCKHOLDERS' MEETING	 SUMMARY OF BOARD RESOLUTIONS	 RULES AND PROCEDURE
 LIST OF CANDIDATES	 CALENDAR OF ACTIVITIES	 DOWNLOAD PROXY FORM
 UPLOAD PROXY FORM	 CASTING OF VOTE	



# How to SEND your downloaded proxy

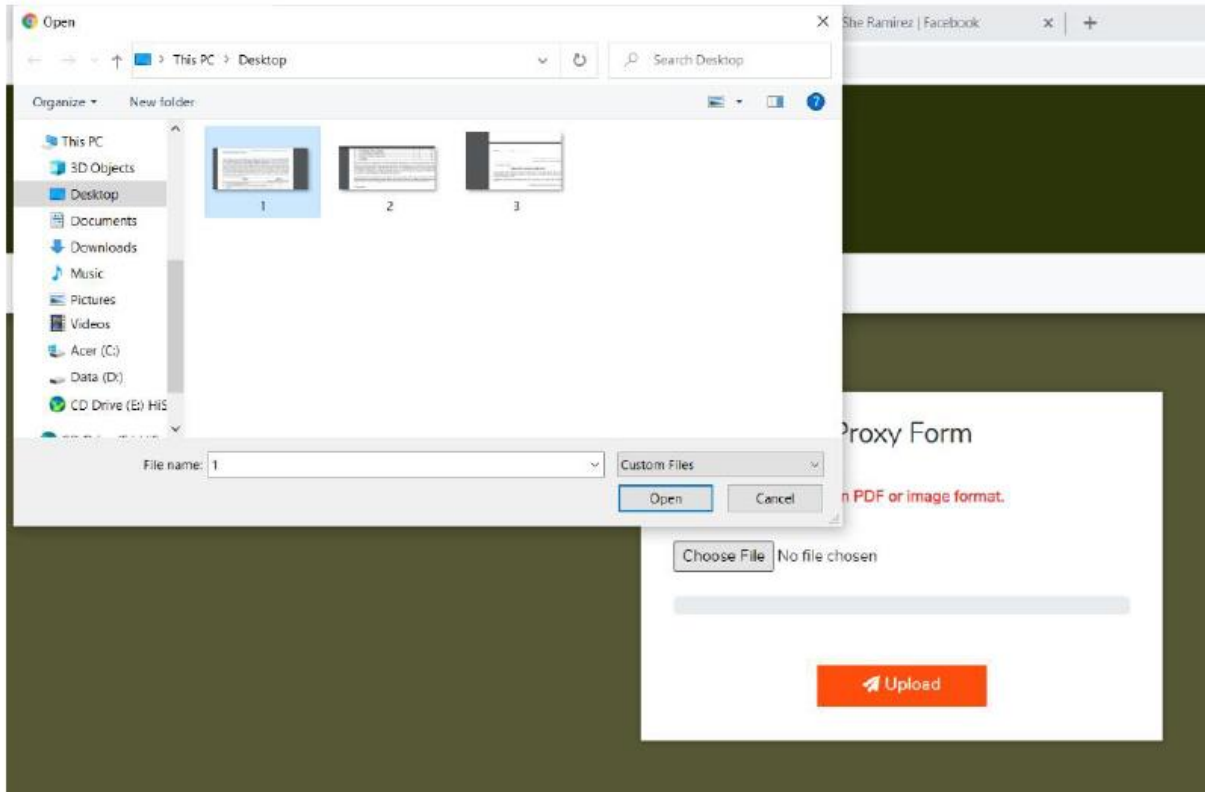
*Please scan the filled up downloaded proxy and upload to our system.  
Click on Choose File .*



The image shows a web form titled "Proxy Form". Below the title, there is a red instruction: "Please upload your file in PDF or image format." Underneath this is a file selection area with a "Choose File" button and the text "No file chosen". A light blue horizontal bar is positioned below the file selection area. At the bottom of the form is a red "Upload" button with a white arrow icon pointing to the right.

# How to SEND your downloaded proxy

*A directory will appear, please on location where you stored the scanned proxy form.  
Then click upload.*



# **How to SEND your downloaded proxy**

*Or you can send email directly to [admin@valleygolf.com.ph](mailto:admin@valleygolf.com.ph)*

*Thank you.*