

Valley Golf & Country Club, Inc.

Don Celso S. Tuason Ave.

Antipolo City

Tel. Nos. 658-4901 to 03; Fax 658-4918, 658-4919

Email : maryannveraque@yahoo.com

www.valleygolf.com.ph

RESERVATION AGREEMENT

Name: _____ Contact Nos.: _____

Address: _____

Number of Persons: _____ Event: _____

Date: _____ Time: Start: _____ End: _____

Sponsoring Member: _____ Account Number: _____

Venue: (please check one)

Founders' Hall Full
Room A
Room B

Veranda
Upper Veranda
Lower Veranda

North Clubhouse
With Member
Without Member

ROOM RATE

First 5 hours **Per hour (in excess of 5 hours)**

FOUNDERS' HALL (VAT Inclusive)	Full (200 pax)	8,000.00	1,000.00
	Room A (120 pax)	4,500.00	500.00
	Room B (50-70 pax)	3,500.00	500.00
North Clubhouse	Full (250 pax)	10,000.00	700.00
Veranda (upper&lower)	Full (1,200 pax)	15,000.00	1,000.00
	Upper Veranda (500 pax)	5,000.00	500.00
	Lower Veranda (700 pax)	10,000.00	500.00

*inclusive of sound system (2 speakers and amplifier)

* For non-members a P20,000.00 Cash Deposit (refundable) is required.

Contact Person: Meh-an Veraque
658-4901 to 03 loc. 114
09255254672

Restrictions:

1. No food shall be brought in by members without approval of the Manager. Liquor is subject to corkage.
2. The Club provides the use of function rooms on reservation basis only.
3. The Club will not serve alcoholic beverage to minors and may not allow entry to those wearing spiked shoes, slippers and other inappropriate attire.
4. The scheduled functions are required to **make a deposit or down payment** in order to reserve the final date, at least **50%** of the room rate and other additional charges. The full settlement for the remaining amount of the total cost of holding a particular event in any of the Club's function rooms and facilities must be paid at least 15 working days before the scheduled date. A reservation may be canceled seven **(7) days** before the scheduled date. In case full payment has been made for a canceled reservation, the Club will refund only **70 percent of the total amount**.
5. Full settlement of F&B charges may be signed by host members or may be settled in cash. Personal check may be accepted but must be duly endorsed by the host member.
6. Members will be held responsible for all damages on Club property committed during functions, whether intentional or accidental. Sponsored Guests in these functions must ensure that no untoward incident will affect the Sponsoring Member's good standing in the Club.
7. The display of posters, streamers and other related materials is allowed only at the venue proper (function room) and is subject to the written approval of Club management.
8. If and when the need arises, the Club reserves the right to provide host-members/sponsored guests with a comparable, substitute function room/facility. Concerned Members/Guests shall, in turn, acknowledge their agreement to the change in venue.
9. The Club shall not be held responsible for any loss of personal belongings by members/guests.
10. No reservations will be accepted from members with delinquent accounts.
11. The Club shall not be responsible for insufficient food due to an excess of attendance over the maximum reservation.
12. The Club shall not accept any form of private party or affair, other than those hosted or sponsored by its Members. The Club reserves the right to cancel any reservation; if it is proven that the party or affair is not a private nature.
13. 10% corkage for the outside Catering at the North Clubhouse.

***REMINDER:**

Final Reservation will only be considered if down payment is made.

Conforme:

 Sponsoring Member