



### REVISED TEE TIME BOOKING GUIDELINES

Due to the pandemic of COVID 19, these are the tee time booking/reservation guidelines that will be implemented for the safety of our Members, employees, caddies and caddie assistants.

The reason for implementing a tee off time system during the GCQ is 1) to provide access to members (Members for all guideline purposes herein includes spouse and children dependents) to the golf course in the safest healthiest way, and 2) to ensure that everyone will have access to the club on an equal basis.

**PLEASE NOTE: Valley Golf, without any recourse hereby adopts the IATF ECQ and GCQ Guidelines as part of the rules for reopening of the Club and will abide by the IATF restrictions on movement of persons 60 years old and above and those under 21 years of age and implement the same accordingly:**

1. Tee time slots will be available from 6:00AM to 12:00NN with 12 minutes interval each flight. 30 slots x 2 courses only. Maximum 3 players per flight including weekends and holidays.
2. Absolutely NO WALK Ins, advanced booking tee off time required.
3. All flights will tee off from Hole #1
4. Booking/Reservation must be through Reiko Sampan via Call, SMS, and Viber message at 0950-973-8827. Reservations can be made from 8AM to 5PM only. All messages received beyond 5PM will be entertained the following day.
5. Only reservations that have been reconfirmed in writing either by SMS, Viber or Email are considered confirmed.
6. Only one (1) tee off time may be reserved during any one call, text, or viber message.
7. Booking/Reservation must be made at least 3 days in advance but not more than 6 days before the desired date.
8. Any one member can only be on one flight reservation per day (cannot be listed on two or more tee times on the same day).
9. Cancellations must be made 24 hours prior to their playing day to give way to others. There will be a penalty P500 per flight member if not cancelled or did not show on the reserved tee time slot.
10. There will be a wait list for those members who were not able to get a slot booked/reserved. In the event of a proper cancellation as noted above, the waitlisted flight will be contacted by reservations.
11. Cancelled booking/reservation slots will automatically be given to those who are in the wait list.
12. A member can only make 1 booking/reservation per week. (A week being defined as Monday-Sunday)
13. The entire flight must be at the tee ground 10 minutes before tee off time. If a member of the flight is not available, the remainder of the flight may tee off as scheduled. The missing member

may catch up only at the succeeding hole/ holes. If the entire flight wishes to wait for a late player, the flight may incur a penalty (if tee time is ultimately not used or in other way inconvenienced waiting members) and may be allowed to tee off subject to tee time availability.